



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

January 13, 2004

PRESENT - Richard Hart, John McGruder, Jr., Margaret L. Bates, Joseph Roddy, Mary Testa, Patricia Chapman, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Constance Meadows, Herman Baar, Robert G. Bailey, Scott L. Behoteguy, William Belmont, Yosef Hadar, Dwight W. Hoover, June Le Bell, Don Leidel, Dale Povenmire, Thelma Sachs
Adjuncts: John Goodman, Harvey Gutman, William R. Jones, Sandy McFarland, Roy Turrett

ABSENT - Donald R. Blivas, Jane A. Jones, Joseph Rosenthal, Lee D. Snyder,
Adjuncts: Joy McIntyre, John A. Pople, Carol A. Preece

Richard Hart chaired the meeting. The Minutes of the December 9, 2004 meeting were approved. Jack Hawes, our former Registrar, was added to our list of Distinguished Members.

TREASURER - Jim Schiffman presented a Balance Sheet and Statement of Revenues & Expenses dated December 31, 2003 and reviewed the same.
The Report of the Registrar is included in these Minutes.

REGISTRAR - Mary Testa thanked Patricia Chapman and Connie Meadows for being of such great assistance during these busy months in preparation for the SILL Season. She reviewed ads for the SILL program in a number of publications and the costs thereof. The Venice Gondolier gave great coverage of the Venice program and, as reported in the December 13th Minutes, reviewed the expense of ads in the Gondolier. It was agreed that an ad would be placed in that newspaper the first week in February. The paper circulates in Englewood and Northport as well as Venice.

Joseph Roddy reported on the growing audience for SILL in Venice and the current search for an adequate facility for 2005 when the Community Center will be closed for rehabilitation. The Venice programs are an integral part of SILL. Because the Players theater cannot accommodate all the people who wish to attend the international sessions, a fair number are coming to Venice from Sarasota. It was the consensus of the discussion that all facets of the Venice program should be under review.

A question regarding flyers for events sponsored by organizations should not be displayed at our meetings was discussed. This can be done in public lobbies and from time to time, some of our speakers have publicity about their books, and occasionally, signings.

Constance Meadows reported that a group of teachers would like to attend the Venice Wednesday programs, although they cannot arrive until their classes are dismissed. They will be welcome.

Dr. Belmont noted that the Great Decisions program would be well attended.

Respectfully submitted,

Jane W. Hopkins
Jane W. Hopkins, Recording Secretary

NEXT MEETING

Tuesday, February 10 - 2:30

SILL Registrar Report
YTD Summary for Period 2001-2004

	<u>2004</u>	<u>2003</u>	<u>2002</u>	<u>2001</u>
Tickets Sold				
Season	275	294	237	240
Mon	487	439	530	526
Tues	142	137	165	95
Wed	41	79	44	128
Thurs	347	316	321	261
Seminars	222	114 + 25S		
Venice				
Season	90	57	44	
Wed	32	22	35	
Fri	60	54	31	72
FOS	9,034	11,245	6,824	6,478
Total Revenue	107,045	85,243	77,159	62,088
	<u>Tickets Sold</u>	<u>Sales Inc.</u>	<u>FOS</u>	<u>Tot. Revenue</u>
Sarasota			8,489	
Season	275	27,500		
Monday	446	20,070		
Tuesday	120	5,400		
Wednesday	36	1,620		
Thursday	347	15,615		
Seminars	222	6,660		
Venice				
Season	56	3,360		
Wednesday	28	1,260		
Friday	43	1,935		
Total	1,573	83,420	8,489	91,909

Note Beginning with the current fiscal year, the data included in the Registrar's Report will be for the same period covered by the Treasurer's Financial Report. The closing date for both reports is the last day of the month. For that reason, there is no comparable data for previous years.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

February 10, 2004

PRESENT - Richard Hart, John McGruder, Jr., Margaret L Bates, Joseph Roddy, Mary Testa, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Constance Meadows, Robert G. Bailey, Scott L. Behoteguy, Donald R. Blivas, Yosef Hadar, Dwight W. Hoover, June LeBell, Thelma Sachs - Adjuncts: John Goodman, Joy McIntyre, Carol A. Preece, Roy Turrett

ABSENT - Patricia Chapman, Herman Baar. William Belmont, Jane A. Jones, Don Leidel, Dale Povenmire, Joseph Rosenthal, Lee D. Snyder Adjuncts: Harvey Gutman, William R. Jones, Sandy McFarland, John A. Pople

Richard Hart chaired the meeting. The Minutes of the January 13, 2004 meeting were approved.

TREASURER - Mr. Schiffman presented a Balance Sheet dated January 31 and a Statement of Revenues & Expenses for the seven months ended January 31, 2004.

REGISTRAR - Mary Testa presented a report consisting of a Revenue Report for the month ending 1/31/04, a summary of tickets sold as of the same date and an attendance report. Mr. Roddy was complimented for all his work to increase the attendance in Venice. The Gondolier page one spread on SILL has been made into a laminated poster for display in the lobby of The Players and the Venice Community Center. Ads for programs in both venues are appearing in the Pelican Press and the Gondolier. It was announced that a luncheon for SILL volunteers would take place at Prestancia on the 2nd or 3rd Tuesday in March. It was noted that several incidents of health problems in our audience had been very skillfully handled.

PROGRAM - Margaret Bates reported that all is going well with our programs. When the season is over, we will need a review of all equipment needed for the presentations. Martha Tuttle is our technical advisor and will be needed for consultation with various knowledgeable members of the Board. It may be necessary to purchase certain equipment which we have had to rent in the past. We must ascertain what our speakers are bringing and need to present their programs adequately. Another informal meeting will be scheduled post-Season to discuss the makeup of programming for 2005. A few members in our audiences have made comments relative to weight being to the so-called Right or Left bent of our presenters.

VENICE - Joseph Roddy reported that he had considered a number of venues for the 2005 Venice programs whilst the Community Center is being rehabilitated. He recommended that SILL rent the Church of the Nazarine on Venice Avenue at a fee of \$330 a meeting. The access is easy, excellent parking facility, a seating capacity of 600 and is well known throughout Venice. It is important to maintain our growing audience. The Board voted unanimously to use this facility.

SILL BOARD MINUTES

Feb. 10, 2004

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PROGRAM - Scott Behoteguy said an unexpected change must be made in our March 11-12 program for the scheduled speaker, Amb. Peter Burleigh, has been called to duty elsewhere. Contacts are being made with other experts on the India-Pakistan area and our audience will be informed of the change as soon as possible.

June LeBell mentioned some programs under consideration for the 2005 music program. Mr. Hart has already been consulting with the West Coast Symphony committee discussing the future concert hall building and the possibility of holding our programs there when the time comes.

It is expected that we will have many students and teachers present at the March 23 presentation of Joseph De Laine, Jr., Commissioner of the 50th Anniversary Brown vs. Board of Education Presidential Commission.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary

NEXT MEETING

Tues., March 9

2:30 p.m.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

March 9, 2004

PRESENT - Richard Hart, John McGruder, Jr., Margaret L. Bates, Joseph Roddy, Mary Testa, Patricia Chapman, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Constance Meadows, Robert G. Bailey, Scott L. Behoteguy, Dwight W. Hoover, Jane LeBell, Thelma Sachs Adjuncts: Harvey Gutman, William R. Jones, Joy McIntyre, Carol A. Preece, Roy Turrett

ABSENT - Herman Baar, William Belmont, Donald R. Blivas, Yosef Hadar, Jane A. Jones, Don Leidel, Dale Povenmire, Joseph Rosenthal, Lee D. Snyder Adjuncts: John Goodman, Sandy McFarland, John Pople

President Hart chaired the meeting. MINUTES - With the addition of the following relative to the review of SILL equipment: "Jane LeBell was requested to look into the matter and report back to the Board." the Minutes of the February 10th meeting were approved.

REGISTRAR - Mary Testa presented and reviewed a Summary of Tickets Sold as of January 31 and a revenue report for the month ending February 29, 2004. The growth of the Venice program was noted. A luncheon for volunteers will be held on March 22. The Annual SILL reception is scheduled for April 20 and Board members were requested to advise Mary Testa about any guests to be invited.

TREASURER - James Schiffman reviewed the Balance Sheet and Statement of Revenues & Expenses dated February 29, 2004.

During discussion of seasonal SILL expenses, the Treasurer reported some misunderstandings relative to travel expenses. The stipends, housing accommodations, travel, meals and entertainment have always been handled by the various Moderators and tailored to the circumstances. We have an advantageous arrangement with Wellesley Inn for regular use. Sometimes a speaker will have to arrive in Tampa and come to Sarasota by rental car. From time to time the Moderators have had to make special arrangements not necessarily foreseen. The Board wishes to have a travel policy statement given to prospective speakers which states that SILL will pay transport from their home base to Sarasota and return.

PROGRAM - Margaret Bates reminded the Board that there will be an open meeting of the Program Committee some time in April and that suggestions for program development are most welcome. She noted that three medical emergencies which took place at the theatre had been handled very well. Scott Behoteguy said he had found an excellent replacement for Amb. Peter Burleigh who was called to Sri Lanka. Dr. Marvin Weinbaum will be speaking in Sarasota and Venice and conducting the Friday Seminar on India-Pakistan relations.

Mr. Roddy suggested that SILL should have an E-mail message on Venice programs. A contract for 2005 SILL presentations at the Church of the Nazarene in Venice has been signed.

SILL BOARD MINUTES

March 9, 2004

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At the March 23 presentation on Brown vs Board of Education After 50 Years we are expecting a delegation of students and School Board representatives who will receive a special welcome.

FACILITIES - June LeBell reported on recommended visual equipment for SILL presentations as requested. These recommendations will be considered by the Finance and Program committees in their planning sessions.

PUBLICITY - Mary Testa noted that a scheduled ad had not appeared in the Pelican Press and it is now too late in the season to advertise.

The Nominating Committee and Long Range Planning will report at the next meeting.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

NEXT MEETING

9:30 a.m. - Tuesday
April 13, 2004



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING
April 13, 2004

PRESENT - Richard Hart, John McGruder, Jr., Margaret L. Batees, Joseph Roddy, Mary Testa, Patricia Chapman, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Constance Meadows, Herman Baar, Robert G. Bailey, Dwight W. Hoover, Don Leidel, Dale Povenmire Adjuncts: John Goodman, Joy McIntyre, Carol A. Preece, Roy Turrett

ABSENT - Scott L. Behoteguy, William Belmont, Donald R. Blivas, Yosef Hadar, Jane A. Jones, June Le Bell, Joseph Rosenthal, Thelma Sachs, Lee D. Snyder Adjuncts: Harvey Gutman, William R. Jones, Sandy McFarland

Dick Hart chaired the meeting. Under Article III - Membership of SILL Bylaws Adjunct Members serve for one year terms ending in March. Dr. Pople died recently. The present seven adjuncts were nominated for another year and were unanimously approved: John Goodman, Harvey Gutman, William R. Jones, Sandy McFarland, Joy McIntyre, Carol Preece and Roy Turrett.

REGISTRAR - Mary Testa presented the Registrar's Revenue Report for the month ending 3/31/04, Summary of Tickets Sold and Attendance Report for said date. These documents are a part of these Minutes and have been distributed to the full Board. Mary Testa and Patricia Chapman were complimented and thanked for their great contribution of devotion and time to SILL.

TREASURER - James Schiffman presented the Balance Sheet and Statement of Revenues and Expenses for the 9 months ended March 31, 2004 and reports on speaker honorarium and travel costs for the 2004 program. The final accounting is not yet complete. Margaret Bates pointed out that arrangements for our presenters must be flexible. Current air fares are erratic and our Moderators take such matters under consideration in their planning. Some sort of permission from presenters relative to tapes, CD, possible TV spots, etc. will be sought.

PROGRAM - Dr. Bates is planning a full Board round table discussion of program plans for the 2005 season at Plymouth Harbor, tentatively on Friday, April 23 for about two hours. This session will include lunch and she will notify members by phone as soon as possible.

Herman Baar reviewed the general outline of the music program for 2005. The basic program is titled Musical America with an overview for the opening and covering a broad spectrum of classic, folk, jazz and musical theater. There is a possibility of repeating some of the programs at The Glenridge Performing Arts Center in a new 267 seat theatre. June LeBell has a stellar roster of possible speakers.

FACILITIES - Dick Hart, as current President of SILL, was authorized to continue with negotiations with the Players Theater. The rental is increasing and the management wishes to get a percentage of receipts from the sale of anything we sell in the lobby (tapes or CDs). The President has also been looking again at other venues. Sarasota Square Mall has changed hands but he has had no response from the new owners. Two churches with larger seating capacity have been checked out. There are some other facilities which might be appropriate for some SILL outreach programs, i.e. Lakewood Ranch, Northport, in the future. The ramifications of all these possibilities must be considered by the Finance Committee and Program Moderators.

Pat Chapman reported that the facility where SILL has had a post box is closing and she was authorized to contract for another for a fee of \$110 for one year at The Plaza at Palmer Ranch.

As Chair of the Nominating Committee, Robert Bailey has been in contact with Yossi Hadar relative to his service on Production & Facilities. He has agreed to be nominated to continue through 2007 and be responsible for 3 days a week. Mr. Bailey also noted that Joseph Rosenthal had resigned. Connie Meadows term on the Board is complete and she was complimented for the fine work and dedication she has given to SILL. Jane Jones, who has worked with Peggy Bates for years on programming has also resigned. The formal report of the Nominating Committee will be presented at the May meeting. Dale Povenmire introduced Don Savage, recently retired from the Federal Reserve, as a recommended new Adjunct. It was so voted.

PUBLIC RELATIONS - Mary Testa noted the recent article in the Herald Tribune for which she and Joe Roddy were interviewed.

VENICE - Joe Roddy was applauded for the outstanding work which has resulted in almost doubling the Venice audience this past year. Joe Roddy reported that the Venice Community Center is now soliciting donations for its rehabilitation project and recommended that SILL make a donation of \$10,000 to said fund. There are many possibilities for publicizing SILL through the use of this fine public facility.

Unanimously approved.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

NEXT MEETING
Tuesday, May 11, 2004
9:30 a.m. GWHIZ



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

May 11, 2004

PRESENT - Richard Hart, John McGruder, Jr., Margaret L. Bates, Joseph Roddy, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Herman Baar, Robert G. Bailey, Scott L. Behoteguy, June LeBell, Don Leidel, Dale Povenmire. Thelma Sachs - Adjuncts: Carol A. Preece, Don Savage

ABSENT - Mary Testa, Patricia Chapman, William Belmont, Donald R. Blivas, Yosef Hadar, Dwight Hoover, Lee D. Snyder - Adjuncts: John Goodman, Harvey Gutman, William R. Jones, Sandy McFarland. Joy McIntyre, Roy Turrett

Dick Hart chaired the meeting. The Minutes of the April 13, 2004 meeting were approved.

TREASURER - Jim Schiffman presented the Balance Sheet and Statement of Revenues & Expenses for the 10 months ended April 30, 2004. He also reviewed the Budget for SILL, the proposed and actual for 2004 and fiscal year 2005 projection. Speaker honorarium and travel costs were also reviewed. The Finance Committee recommendations for 2004 contributions were adopted as follows:

GWIZ	\$2,500
Selby Library End	1,000
New College End	1,000
	<u>\$4,500</u>

Joe Roddy noted that the \$10,000 donation to the Friends of the Venice Community Center which was approved at the last meeting would be presented with some ceremony before the opening of the 2005 season.

The Treasurer is working on a problem of insurance and the police who are hired to protect SILL customers who have to cross 41 to reach the theater. It may be that this service might only be needed on Thursdays.

PROGRAM - Peggy Bates recently had a round table meeting to discuss the 2005 SILL season. Statistics of attendance at the Tuesday and Wednesday sessions were discussed. The group generally felt that some changes might be healthy but SILL should continue to present humanities and arts perhaps melded with other presentations. Consideration must be given to making the best use of our presenters because most of them have other commitments. We always seek high quality and need to choose carefully, also keeping in mind that Venice is using another facility the coming season and has a large seating capacity. Using new formats of presentation will also be under consideration. June LeBell is now managing a new theater at Glenridge and has recommended that consideration be given to presenting some of the Monday presenters there. The Program committee will sift through all these and any other proposals as it continues to work on 2005.

Herman Baar is working on getting a contract with the Symphony for our proposed 10 week music program.

SILL BOARD MINUTES

May 11, 2004 .

FACILITIES - Dick Hart has signed the contract for the Players Theater. Joe Roddy has contracted with the Church of the Nazarene in Venice.

LONG RANGE PLANNING - Mr. Hart said Dwight Hoover had sent in a report for 2004 which will be discussed at a future meeting.

John McGruder thanked Richard Hart for his willingness to step in when and where needed by SILL. His devotion is greatly appreciated. Scott Behoteguy announced that he will be unable to give SILL as much of his life as he has since 1986. He is most grateful to the various members of the Board and adjuncts who are now helping in the structure of our international affairs programs.

Frances Scott-Williams is going to take on the Public Relations work so efficiently done in the past by Thelma Sachs.

NOMINATING COMMITTEE - Robert G. Bailey presented the following slate:
Term Ending 2005 Term Ending 2006 Term Ending 2007

- | | | |
|-----------------|----------------------|------------------------|
| Joe Roddy | Jim Schiffman | John McGruder, Jr. |
| Herman Baar | Bill Belmont | Mary Testa |
| Pat Chapman | Dwight Hoover | Margaret Bates |
| Bob Bailey | Dale Povenmire | Frances Smith-Williams |
| Scott Behoteguy | *Roy Turrett | Jane Hopkins |
| Don Blivas | Don Leidel | Yosef Hadar |
| Dick Hart | June LeBell | |
| Thelma Sachs | *Dr. Carol A. Preece | |

* from adjunct status

Turrett and Preece are currently adjunct members. Turrett, though absent the area from May-November will assist in program development in International Challenges. Preece will assist Peggy Bates in recruiting speakers in programs in the fields of Contemporary Public Issues as well as Arts and Humanities.

June LeBell has agreed to undertake the principle responsibility for the music programs with the assistance of Herman Baar.

- OFFICERS: John McGruder, Jr., President
 Mary Testa, Executive Vice President
 Richard Hart, Registrar
 Dwight Hoover, Assistant Treasurer

The Board voted unanimously to accept the recommendations made in the above report.

Respectfully submitted,

Jane W. Hopkins
Jane W. Hopkins, Recording Secretary

NEXT MEETING

Tues. June 8 - 9:30 a.m.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

June 8, 2004

PRESENT - Richard Hart, Margaret L. Bates, Joseph Roddy, Mary Testa, Jane W. Hopkins, James Schiffman, Herman Baar, Scott L. Behoteguy, Donald R. Blivas, Yosef Hadar, June Le Bell, Dale Povenmire, Thelma Sachs Adjuncts: John Goodman, Joy McIntyre, Don Savage

ABSENT - John McGruder, Jr., Patricia Chapman, Frances Smith-Williams, Robert G. Bailey, William Belmont, Dwight W. Hoover, Don Leidel, Lee D. Snyder Adjuncts: Harvey Gutman, William R. Jones, Carol A. Preece, Roy Turrett

Dick Hart chaired the meeting. John McGruder was at his daughter's wedding. Frances Smith-Williams is in Bradenton Blake Hospital, recovering from an unexpected operation.

The Minutes of the May 11, 2004 meeting were approved.

TREASURER - Jim Schiffman reviewed the Balance Sheet dated May 31 as well as the Statement of Revenues & Expenses for the 11 months ended May 31, 2004. He also discussed the Speaker Honorarium and Travel Costs for the SILL season.

The Treasurer also commented on his negotiations with the police department relative to our customers crossing 41 on their way to the Players. The possibility of hiring outside help was discussed.

PROGRAM - Margaret Bates reviewed various ideas being considered by the Program Committee for the coming Season. Consideration is being given to switching the Tuesday and Wednesday programs and different formats of presentation. The committee is eager to receive recommendations from Board members. Dr. McGruder has asked that each Board member send him one particular change which they believe might enhance our program. Herman Baar says that the music series has four programs definitely set. He was sorry to report that Dick Hyman did not accept. June Le Bell proposed that SILL consider mounting an experimental program at the new Glenridge Theater, possibly using some of the presenters doing the Monday morning music series at Holley Hall on the same day. Peggy Bates said the Program Committee would consider such an experiment. June Le Bell is willing to take responsibility for many aspects of such a program. Mary Testa reviewed some details of the Registrar's work prior to and during the Season. A number of Board members expressed their pro or con positions relative to such a proposition. It was suggested that the time may have come when we should hire some outside help. There was a general agreement that SILL is ready to expand. It was voted to request the President to appoint a committee to explore all the ramifications of such a move. Mr. Hart appointed Margaret Bates, chair and June Le Bell, Mary Testa, Joseph Roddy, James Schiffman, Thelma Sachs and Yossi Hadar.

SILL BOARD MINUTES
June 8, 2004

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Scott Behoteguy reminded the Board that he is no longer able to take the heavy responsibility of the international affairs series. He is, however, regularly consulting with Don Leidel, John McGruder and our adjuncts, William Jones and Roy Turrett, among others, about the 2005 program. An outline of issues to be covered is under consideration and Joe Roddy is working on the Venice presentations with Dale Povenmire and other interested parties.

FACILITIES - June Le Bell and Martha Tuttle have discussed SILL needs for equipment and will be meeting in November to make some purchases.

PUBLIC RELATIONS - Jim Schiffman recommends that we cancel our business with the Sarasota Visitors Bureau since it was not productive and the Board agreed that we cancel forthwith.

There will be NO MEETING IN JULY. The next meeting of the Board is scheduled for Tuesday, August 10 at 9:30 a.m.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

August 10, 2004

PRESENT - John McGruder, Jr., Margaret L. Bates, Richard Hart, Joseph Roddy, Jane W. Hopkins, James Schiffman, Herman Baar, William Belmont, Yosef Hadar, June Le Bell, Don Leidel, Dale Povenmire, Thelma Sachs
Adjuncts - John Goodman, Don Savage

ABSENT - Mary Testa, Patricia Chapman, Frances Smith-Williams, Robert G. Bailey, Scott L. Behoteguy, Donald R. Blivas, Dwight W. Hoover, Lee D. Snyder
Adjuncts: Harvey Gutman, William R. Jones, Joy McIntyre, Carol Preece, Roy Turrett

John McGruder, Jr. chaired the meeting. He presented an abridged report of action taken at a July 13 meeting of the Executive Committee. It is the President's intention to streamline Board meetings. An Agenda will be sent to the Board prior to scheduled meetings. Committee Chairs should bring recommendations to the Board for action. The Executive committee reviewed the suggestion brought to the Board by June Le Bell relative to using the new Glenridge theater. The Committee suggested that this project be handled as UNA programs have been with SILL. SILL would not pay the speaker or administrative expenses.

The Bylaws were last updated in 2002 and the President will make recommendations for revisions.

The matter of hiring outside personnel for various SILL projects was reviewed by the Executive Committee and did not feel it was necessary at the present time.

Administrative and issues for 2005. Recommendations made for provision of PDF copies of 2001-4 Treasurer Reports and Meeting Minutes for access on the website via passwords. 2004 and beyond should be available in Microsoft formats. Target date: January 2005. John to scan and arrange via webmaster. Follow December meeting by an informal lunch. (Board members only) - location to be chosen. Annual event?? Consider more social events.

All Board members should consider preferred 2005 Committee assignments, including being a Chairperson June Le Bell outlined the music programs scheduled for Mondays at Holley Hall entitled Variations on America. Yossi Hadar said he was engaged in preparing a checklist of equipment it may be necessary to purchase in consultation with other Board members. He noted that he must have two Board members committed to work at the theater each program day. June Le Bell has prepared a guidance packet for the presenters of the musical program which may be used as a model. Joe Roddy reviewed the proposed Venice program. He was authorized to offer an honorarium of as much as \$2000 if he deemed it necessary to get a commitment from Alice Rivlin, former Chair of the President's Council of Economic Advisors.

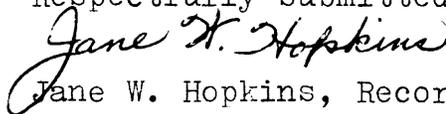
PROGRAM - Peggy Bates and Don Leidel reported on presenters who will be engaged for the 2005 Season. It will not be possible for Scott Behoteguy or Peggy Bates to go up on the theater stage to make introductions and various Board members will be provided with biographical notes when asked to take on this responsibility. All involved in structuring programs are hard at work. The Executive Committee had discussed the price structure but no action was taken on this matter at this meeting. It was voted to approve its other recommendations as reported.

TREASURER - Jim Schiffman presented a Statement of Revenues & Expenses for the month ended July 31 and a Balance Sheet of the same date. He also reviewed the 2004 adopted and actual plus the Budget for FY 2005. He also distributed a SILL Travel Reimbursement Policy which will be included in a packet to be prepared for all SILL presenters.

GREAT DECISIONS - Bill Belmont is engaged in talks with Selby Library relative to presenting this program there.

COMMITTEES - Need to ensure all Board members are engaged; all should have multiple roles
Increase team concept vs individual responsibility
Need Chairs: Nominating, LRange Planning, Program distribution Public Relations & Outreach
Need Board members to assist Tuesday/Wednesday series programming and moderators
Need to identify a Board member to get speaker bio information to newspapers

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

THE SEPTEMBER BOARD MEETING WILL BE HELD ON THE FIRST TUESDAY -
SEPTEMBER 7 9:30 at G.WIZ



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING
September 14, 2004

PRESENT - Richard Hart, Margaret L. Bates, Joseph Roddy, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, William Belmont, Donald R. Blivas, Dwight W. Hoover, Don Leidel, Thelma Sachs Adjuncts: Harvey Gutman, William R. Jones

ABSENT - John McGruder, Jr., Mary Testa, Patricia Chapman, Herman Baar, Robert G. Bailey, Scott L. Behoteguy, Yosef Hadar, June LeBell, Dale Povenmire, Lee D. Snyder Adjuncts: John Goodman, Joy McIntyre, Carol Preece, Roy Turrett Don Savage

Richard Hart chaired the meeting. He read a letter of resignation from Sandy McFarland, an adjunct. On recommendation of Peggy Bates, H. Kenneth Hall was named a new adjunct.

MINUTES - The Minutes of the August 10, 2004 meeting were approved.

TREASURER - Jim Schiffman presented a Balance Sheet dated August 31, Statement of Revenues & Expenses for 2 months ended August 31 and comparison budgets for FY 2004, Actual as of 6/30/04 and FY 2005. He has also prepared an Analyses of Program Costs for the various series which SILL presented last season. This will be reviewed in detail at a later date.

PROPOSED TICKET PRICES for 2005 -

Monday raise \$60 from \$45 (increasing from 8 to 10 sessions)
Tuesdays and Wednesdays remain at \$45
Thursdays increase from \$45 to \$70 (additional costs)
Wednesday afternoon and Fridays at Venice remain at \$45
Seminars remain at \$30 with maximum of 25 participants
No Season tickets this year
New Options: Venice combo (Wed. afternoon & Friday mornings) \$60
Tuesday-Wednesday combo in Sarasota \$60

These changes were recommended to the Board by an expanded Executive Committee and were approved unanimously.

PROGRAM - Peggy Bates said she was working with Carol Preece and Lee Snyder on developing a Humanities & Arts program contrasting East-West cultural backgrounds (now for Tuesdays) as well as the Wednesday Contemporary Public Issues program. Don Leidel reviewed the Thursday International Affairs speakers. He has commitments for many already and some are scheduled to give seminars (Pubantz, Seznec, Wilcox, Klare, Arndt and Skol) but, as usual at this time of year, all program schedulers are involved in "juggling" dates. Joe Roddy has the Venice program well in hand but reported that Alice Rivlin was not available as he had hoped. June LeBell reported on the Monday music series at our last meeting. It was suggested that we might consider a few seminars on current affairs in addition to the Friday series which have been so successful.

All Board members will receive passes to the SILL lectures. The desirability of having clear maps projected both in Sarasota and Venice was discussed.

C/O G. WIZ, 1001 BOULEVARD OF THE ARTS, SARASOTA, FL 34236-4899
PHONE (941) 365-6404

Jim Schiffman again explained about the insurance and police who carry guns. We have no plans at this time to hire outside contractors for traffic and parking problems.

There was also some discussion regarding the sale of books at our venues. A number of our speakers are authors and we have had a display and some fairly successful sales when the author has signed copies for purchasers. This matter will have to be discussed again with the theater and Jim Schiffman volunteered to contact the owner of Sarasota News and Books.

Yossi Hadar is on the committee to look into buying appropriate equipment needed to enhance our lectures. The speakers will have to tell the programmers what it is they need, have, or expect.

The general opinion of the lectures being filmed and shown on Channel 20 was dubious at best. It was felt that it was not worth going on with this because of the poor quality and erratic showings at strange hours.

Volunteers will have to be assigned to the usual duties re ushering, parking, distribution of the bios, tape orders, etc. This is handled by the Facilities Committee. Frances Smith-Williams is to take on the Public Relations work formerly handled by Thelma Sachs.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

NEXT MEETING

Tuesday
October 12, 2004
9:30 a.m.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING
October 12, 2004

PRESENT - John McGruder, Mary Testa, Margaret Bates, Joseph Roddy, Yosef Hadar, Richard Hart, Jane W. Hopkins, James Schiffman, Dwight W. Hoover, Herman Baar, William Belmont, Don Leidel, Carol A. Preece, Thelma Sachs Adjuncts: John Goodman, Harvey Gutman, Joy McIntyre, Donald Savage

ABSENT - Patricia Chapman, Frances Smith-Williams, Robert G. Bailey, Scott L. Behoteguy, Donald R. Blivas, Dale Povenmire, Lee Snyder, June LeBell, Jane Jones, William R. Jones

John McGruder announced that Roy Turrett has resigned from the Board because he has to remain in New Jersey for back treatment. This creates another vacancy on the Board.

MINUTES - The Minutes of the September 14, 2004 meeting were approved after making a correction in the Proposed Ticket Prices which should state Thursdays increase from \$45 to \$60.

TREASURER - Jim Schiffman reviewed the Balance Sheet and Statement of Revenues & Expenses for 3 months ended Sept. 30, 2004. Due to insurance problems, SILL will not have a policeman in attendance on Tamiami Trail. He has been discussing possible sales of books written by a number of our presenters with Sarasota News & Books. They have agreed to do so. Yossi Hadar will discuss this arrangement with the theater management.

FACILITIES - Mr. Hadar has discussed technical equipment with Martha Tuttle and will presently buy whatever is necessary. Many speakers use power points. He has been getting calls from volunteers but they are not interested in being parking attendants. Some Board member has to be in charge of management of each meeting. Thelma Sachs will take Tuesday, Yossi Hadar on Wednesday and Bill Belmont on Thursday.

PROGRAM - Peggy Bates will be asking various Board members to introduce speakers. She will provide the essential information. All program designers should get biographical information to her ASAP. The President needs as much information for the brochure given to him immediately for a deadline must be set for production even if we are forced to list some events as TBA. We are anxious to sell some ad space.

Mary Testa is drafting a letter to SILL presenters covering many issues which have been discussed at earlier Board meetings, such as taping lectures. Joy McIntyre volunteered to contact the School Board soon to ascertain if they are interested in any cooperative ventures with SILL.

The Tuesday series will be on East and West Cultural Exchange & Conflict and the roster of speakers is nearly complete. Joe Roddy reviewed the Venice program which will open January 5 with Dan Miller, former Republican congressman. He said the Venice Gondolier, which gave us considerable coverage last year, is preparing an article.

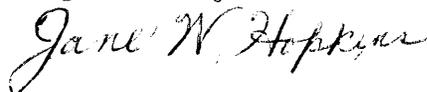
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Don Leidel has a complete roster for Thursdays in Sarasota and Fridays in Venice. There will be six seminars. We will start off our Season with Jerry Pubantz speaking on Our New Foreign Policy on January 6.

COMMITTEES - There are a number of vacancies on various committees and the President would greatly appreciate Board volunteers.

Respectfully submitted



Jane W. Hopkins, Recording Secretary

NEXT MEETING
Tues. Nov. 9
9:30 a.m.



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

November 9, 2004

Present - John McGruder, Jr., Margaret L. Bates, Joseph Roddy, Richard Hart, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Herman Baar, Robert G. Bailey, William Belmont, Donald R. Blivas, June LeBell, Don Leidel, Carol A. Preece, Thelma Sachs Adjuncts: John Goodman, William R. Jones, Joy McIntyre, Donald Savage

ABSENT - Mary Testa, Yosef Hadar, Patricia Chapman, Dwight W. Hoover, Scott L. Behoteguy, Dale Povenmire, Lee D. Snyder Adjuncts: Harvey Gutman, Jane Jones, H. Kenneth Hill

The President chaired the meeting. He reported that Roy Turrett is willing to remain on the SILL Board as an Adjunct.

PROGRAM - The President passed around a sample of the 2005 program which is now at the printers and sundry changes, additions or corrections, will be made up to the deadline. There is one page less in this year's brochure which will allow single mailings to be made with one 37 cent stamp. We will continue to review the cost of our distribution by 1st class mail vs. bulk rate. He noted that many programs for 2004 were not distributed. We also have fewer advertisements this year. 15,000 brochures are ordered and the mailing list distribution will be handled immediately. Local distributions to the libraries will be made by those responsible ASAP.

Board members are asked to volunteer to do introductions of our speakers for all programs at The Players. Peggy Bates will provide all the background material. She has found it difficult to get pictures of our presenters but is working on the bios which will be distributed in our lobbies. Joe Roddy was pleased to report that an article on SILL will be published by the Venice Gondolier next week.

EQUIPMENT - June LeBell and Bill Belmont has been researching equipment to be used to enhance all SILL programs. They will consult with Yossi Hadar. Assistants may be needed and can be hired at a reasonable price. Martha Tuttle has also been involved in these discussions. All presenters are being asked to report what they will bring and what they will need. It is hoped that new projection equipment will make our programming even more interesting for our audiences.

It was suggested that new badges for the Board and volunteers be the magnet type used by many Sarasota organizations. Richard Hart will check them out and will be responsible for ordering and distribution. Joe Roddy was authorized to spend up to \$50 for cardboard display stands for our brochures at distribution sites.

It was announced that the UNA has a new program chair and may not utilize SILL speakers in the same manner as they have for many years. June LeBell will utilize some Monday music program presenters at the Glenridge theater.

TREASURER - Jim Schiffman review the Balance Sheet and Statement of Revenues & Expenses for the three months ended September 30, 2004.

It was voted that any two or the following three Officers of SILL namely John McGruder, Jr., President - Mary Testa, Executive Vice President - James Schiffman, Treasurer - be empowered to sign checks or other financial documents for SILL.

SPECIAL ANNOUNCEMENT - The next meeting of the SILL will be held at 10:30 a.m. on Tuesday, December 14 for a very short business meeting followed by a holiday social gathering with refreshments.

Respectfully submitted,

Jane W. Hopkins

Jane W. Hopkins, Recording Secretary



Sarasota Institute of Lifetime Learning

MINUTES OF SILL BOARD MEETING

December 14, 2004

PRESENT - John McGruder, Jr., Mary Pesta, Margaret L. Bates, Joseph Roddy, Richard Hart, Patricia Chapman, Frances Smith-Williams, Jane W. Hopkins, James Schiffman, Dwight W. Hoover, Herman Baar, Robert G. Bailey, June LeBell, Don Leidel, Dale Povenmire, Thelma Sachs Adjuncts - John Goodman, William R. Jones, Donald Savage, Kenneth Hill

ABSENT - Yosef Hadar, Scott L. Behoteguy, William Belmont, Donald R. Blivas, Carol A. Preece, Lee D. Snyder Adjuncts - Harvey Gutman, Jane Jones, Joy McIntyre

The President chaired the meeting. He presented the SILL Committees List for FY2005 which is incorporated in these Minutes. The Minutes of the November 9, 2004 meeting were approved.

TREASURER - Jim Schiffman reviewed the Balance Sheet and Statement of Revenues for the five months ended November 30, 2004.

REGISTRAR - Dick Hart distributed the new metal badges to those present. He also reported on the brisk sales of the Season's tickets through December 3 and noted how grateful he is to those who have worked so diligently. He reviewed for very rough comparison purposes the sales \$ figures of 2004 and 2005 as of this date. The theater staff assignments have been made.

PROGRAM - Peggy Bates said that her speaker for February 15 has decided to go to Mecca rather than come to Sarasota and she is working on filling this TBA vacancy. June LeBell, Joe Roddy and Don Leidel were all ready for the Season. There was a discussion of hotel arrangements and John McGruder and Peggy Bates will work out any problems. Joe Roddy said he has an excellent volunteer in Venice, Peter Huber, and reviewed a proposal to test increasing the Venice audience since there is room for such growth due to the capacity of the Hazerene church and in the renovated Community Center when it is available. The Registrar will review the matter and the Board agreed that the experiment is worth trying. There was also a discussion regarding mailings next year to placate long time subscribers who have not been able to get tickets. All facets of this problem will be reviewed presently.

FACILITIES - No new equipment has yet been purchased but the President assured the program chairs that he would attend to their needs before we open. June LeBell has information about rentals.

John McGruder said Joy McIntyre had talked to the School Board about SILL lecture tapes and found out that they had been used only for TV Channel 20 and not in schools. Criticism regarding this matter has been voiced before and the Board does not wish to have anything further to do with Channel 20 presentations which has been so unsatisfactory. Venice would be willing to have students come to lectures there if the School Board is interested. The offer of two free seats for teachers at Seminars still stands. The Board does not wish to have anything to do with renting bus to bring in pupils. Monday and Thursday out of the question.

NOMINATING Committee Chair, Robert Bailey, said there were two openings on the Board. He presented background information on John Goodman, presently an adjunct, and recommended that he be accepted as a full Board member. It was so voted.

Don Leidel recommended that William R. Jones be accepted as a full member. This will be taken up at the next meeting.

PLAYERS THEATER - The President reported that he has had a meeting with the management of the theater. They have wanted 20% on whatever is sold on their premises. Negotiations finally settled on a payment of \$100 for whatever is sold in the lobby - tapes, CDs, possible books. Jim Schiffman said he had made arrangements with Sarasota News and Books to display and sell books written by presenters when appropriate.

G.WIZ - The President review^{ed} negotiations he has had with G.WIZ relative to our Seminars. These have brought forth an arrangement whereby we will make a donation of \$3500 for two years.* This will include our use of the premises for our office, space for our Board meetings and our six seminars in 2005. (* 2005 and 2006) SILL attends to purchasing refreshments for the Seminars. G.WIZ does the setup. All these arrangements will be reviewed when appropriate. The Board approved this arrangement.

Respectfully submitted,



Jane W. Hopkins, Recording Secretary

NEXT MEETING

Tuesday, January 11, 2005
2:30 pm at G.WIZ